



The Saskatchewan Chapter of the Association of Certified Fraud Examiners, in partnership with the Institute of Internal Auditors Saskatchewan Chapter, is pleased to present.....

Interviewing Techniques for Auditors:

Eliciting Information

with a bonus session on

Negotiation Skills

April 2 & 3, 2009

Mark your calendars & Sign-up today!

Negotiation Skills

The nature of the interactions between auditors/investigators and their clients can often contain a degree of acrimony and can sometimes lead to hostile relations. In the professional world, alternative conditions and results are preferred. In this session you will learn methods and tools to defuse a potentially unpleasant situation and how to negotiate a mutually acceptable solution.

Ms. Charmaine Panko, a lawyer with Balfour Moss in Saskatoon, is a certified mediator having worked in a variety of professional

situations requiring intervention and mediation. Ms. Panko has also conducted training in Conflict Resolution; she will spend a half-day on Negotiation Skills combining lectures and breakout sessions.

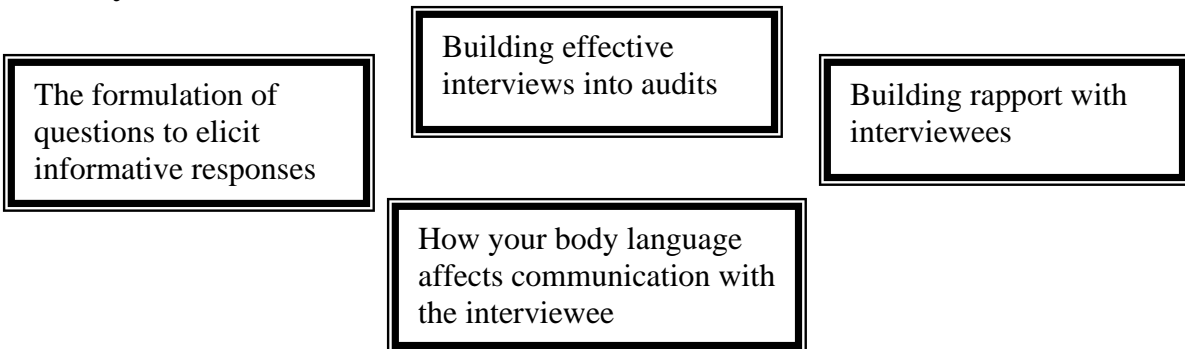
Interviewing Techniques for Internal Auditors

Gathering information from interviews with employees is an integral part of the audit process, but getting to the truth requires more than simple questions.

You can learn significantly more if you conduct interviews that probe more deeply, follow up on signs of potential deception, and politely – but firmly – pursue evasiveness.

This course will show you how to conduct more effective interviews in your audit process, increase your effectiveness in obtaining the truth and enhance your abilities in detecting lies and deception.

What you will learn:



Mr. Hugo Holland, a lawyer from Louisiana who has handled many jury trials, will lead the session on Interview Techniques. Mr. Holland is a member of the ACFE faculty, and also teaches criminal courses and advanced investigative techniques at police

academies throughout Louisiana. He comes highly recommended by the ACFE headquarters in Austin, Texas.

This workshop will be held at Queensbury Centre, Salon 2, in Regina, Saskatchewan.

We are setting the rate for this two-day workshop at \$ 500 per person for members and \$ 600 for non-members. This fee includes the workshop, lunches, refreshment breaks and a chance at a door prize.

Please reserve your place by e-mailing your completed registration form to Lila Lee at lila_lee@cameco.com or calling (306) 956-8045 by March 24.

Payment by cash or cheque (payable to Association of Certified Fraud Examiners, Saskatchewan Chapter) will be collected at the door.

See you there,
Saskatchewan Chapter, ACFE and IIA



Seminar: **Negotiation Skills Workshop**
Date: April 2, 2009
Speaker: Ms Charmaine Panko, Balfour Moss
Registration: 8:00 a.m.
Session: 8:30 a.m. - 12:30 p.m.
(refreshments mid-morning)

Seminar: **Interviewing Techniques**
Date: April 2 & 3, 2009
Speaker: Mr. Hugo Holland
Session: 1:00 p.m. - 5:00 p.m. and
8:30 a.m. - 4:30 p.m.
(lunch and breaks both days)

Location: Queensbury Centre, Salon 2
Regina, SK

Cost

ACFE/IIA Members: \$ 500.00
Non-Members: \$ 600.00

Negotiation Skills and Interviewing Techniques

April 2 & 3, 2009

Registration

Name _____ Member(y/n) _____

Name _____ Member(y/n) _____

Name _____ Member(y/n) _____

Name _____ Member(y/n) _____

Name _____ Member(y/n) _____

Organization _____

Phone _____ Fax _____ Email _____

Please let us know if you or anyone in your group has any dietary concerns

Contact: Lila Lee
Email: lila_lee@cameco.com
Phone: (306) 956-8045
 Cameco Corporation
 2121 – 11th St. W.
 Saskatoon, SK S7K 2B6

Deadline: March 24th, 2009 (no cancellations or refunds after this date)

Event Cost

Member	\$ 500	x _____	(no. attending)	=	_____
Non-Member	\$ 600	x _____	(no. attending)	=	_____
			Total	=	_____

Payment

Note: Payments will be collected at the door

Please make cheques payable to: Association of Certified Fraud Examiners - Saskatchewan Chapter